




**City of Bellmead**  
**Parks and Recreation Board Meeting**  
**Monday, September 25, 2017**  
**5:00 P.M.**  
**Bellmead City Hall**  
**3015 Bellmead Dr. - Bellmead, Texas**  
**Agenda**

- I. Call to Order
- II. Invocation and Pledge
- III. Approval of Minutes – July 17, 2017
- IV. Update and Discussion of potential use of the McGlasson Property
- V. Discussion and/or action regarding a green space around the Municipal Court Building
- VI. Discussion and/or action regarding Brame Park Maintenance
- VII. Discussion concerning the 2017 National Night Out Event
- VIII. Discussion concerning the 2017 Christmas Parade
- IX. Discussion concerning the membership of a representative from LaVega Independent School District
- X. Discussion concerning selection of Officers as follows:  
Chair, Vice Chair, Secretary
- XI. Request for future agenda items and next meeting date
- XII. Adjournment

**CERTIFICATION**

I certify that the attached Notice of Meeting was posted on the bulletin board in the Message Center located on the front northwest side of the City Hall Building, located at 3015 Bellmead Drive on the 21st day of September, 2017 at 10:00 a.m. p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551.041 of the Texas Government Code.

  
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Patricia W. Ervin, Interim City Secretary

**NOTICE**

In compliance with the American with Disabilities Act, the City of Bellmead will provide reasonable accommodations for persons attending and /or participating in this Council Meeting. To better serve you, request must be made at least 24 hours prior to the meeting. Contact the City at (254) 799-2436 or by Fax at (254) 799-5969. The building is wheelchair accessible, with parking available at the front and east side of the building.

I certify the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the \_\_\_\_\_ day of \_\_\_\_\_ 2017.

**CITY OF BELLMEAD**  
**PARKS AND RECREATION COMMISSION MINUTES**  
**Monday, July 17, 2017**

**5pm**

- I. Call to Order – Monday, July 17, 2017 5:10 pm (Present: Joy Stone, Barbara Lucas, Iris Miles, Mary Youngblood, May Frances Carline, Cathie Bainbridge, and Alex Bartlett)
- II. Invocation and Pledge – Mary Youngblood
- III. Welcome New Board Members (May Frances Carline and Cathie Bainbridge)
- IV. Approval of Minutes – June 12, 2017 (M Youngblood, I Miles, Motion Carried.)
- V. Discussion and update regarding SummerFest
  - Newsletter is prepared monthly for the Bellmead City Council. Summerfest was promoted in notes.
  - Request from Iris Miles to donate some of the leftover sailboat give-a-ways from Home Depot to the MHMR family fun day on July 20 with 100 to 150 attending at the Bellmead Civic Center. Motion to donate remaining sailboats to the event (3 or 4 boxes of 24). (B. Lucas, M. Youngblood, Motion Carried.)
- VI. Update and Discussion of Potential use of McGlassan Property
  - ▲ Investigating the paving company used for the track at Indian Springs Park
- VII. Discussion and/or action regarding a potential park around the Municipal Court Building
  - ▲ Joy Stone has still been passing out requests for donations for the park.
  - ▲ Stopped at Dairy Queen and talked to the District Manager about the Memorial Bricks and recommendations. No update.
  - ▲ Barbara Lucas planning to contact HEB to follow-up on application; 60 days up this week with application.
  - ▲ Mark from Home Depot asked for date; waiting on amount of contribution; sounds like they are going to do something.
  - ▲ Motion requesting staff to place a sign in front of the Municipal Court Building that reads: “Accepting Donations for New Memorial Greenspace Project”; Contact City of Bellmead at 254-799-2436. 6' long by 3' wide or larger to be readable from traffic. Mount in the ground by July 1<sup>st</sup>. -----**Sign not completed.** Scott said that we need to contact the City Manager and request where funds should come from. B Lucas to email the City Manager.
  - ▲ Goal is to have completed by Christmas Tree Lighting on Dec 7. Also, wondering if we can put a note on the City website to solicit donations.
  - ▲ Cathie Bainbridge to post a notice on the Bellmead Citizen facebook page.
- VIII. Discussion and/or action regarding Brame Park Maintenance
  - ▲ Motion to request staff to get two additional quotes on the repair/refurbishment of Brame Park play equipment beyond the Kraftsman bid. ---- **Bids not provided as requested.**
  - ▲ Two benches were broken but have already been repaired by the water park.
  - ▲ Requesting bright signage for pointing out where the timer is to access splash park.
  - ▲ Council is still considering the addition of a light at the corner of the park near the water fountain. Looking at feasibility for placement.
  - ▲ Still concerned about serious odor in the bathrooms. Received a number of complaints at SummerFest about the bathrooms. Would like to consider some coating options and put a budget together for this to the City Council. (**Quotes for floor coating not received.**)

IX. Discussion concerning Parks Board membership – adding a representative from LaVega independent School District

- Approved by City Council on July 11<sup>th</sup>
- Spoke with LaVega ISD Dr. Shields Admin assistant about appointing a representative. She will get back to us by the end of July for August appointment.

X. Request for Future agenda items and next meeting date

- ▲ **Keep all items from July except Item 5.**
- ▲ **NEXT MEETING DATE August 21<sup>st</sup>, 5pm**

XI Adjournment – 6:00 (I. Miles, May Frances Carline) (Motion carried)

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Joy Stone, Chair

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Barbara Lucas, Secretary

Approved by the  
Parks & Recreation Board:

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